**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**424th MEETING OF THE BOARD OF TRUSTEES**

**42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917**

**JULY 22, 2021**

**4:00 P.M.**

**MINUTES**

**MEETING VIA WEB CONFERENCE**

**TRUSTEES PRESENT**: John Manning, Elvie Ancheta, David Gantenbein, Steve Hofbauer and

 Tierney Smith-Woods.

**TRUSTEES ABSENT**: None.

**STAFF PRESENT**: Leann Verdick, Karen Mellor, Brenna Bates-Grubb, Kevan Stout, Tannan Lloyd, Carolyn Etherton (consultant)

**OPENING**: President Manning called the meeting to order at 4:01 p.m.

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board’s subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

**APPROVAL OF JULY 22, 2021 MEETING MINUTES:**

Trustee Gantenbein moved to approve the minutes. Trustee Hofbauer seconded the motion. The motion passed unanimously.

**APPROVAL OF EFT’S AND WARRANTS FOR A TOTAL OF $126,319.74:**  Trustee Hofbauer moved to approve EFT’s and Warrants. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1717 FOR A TOTAL OF $100,000:**  Trustee Smith-Woods moved to approve the requisition. Trustee Ancheta seconded the motion. The motion passed unanimously.

**ENTOMOLOGIST REPORT** Aedes mosquitoes have been found in Palmdale on 35th and 40th Street East/South of Avenue Q, postcards have been sent out to surrounding neighborhoods informing residents of these finding and of the potential hazards that Aedes mosquitoes can bring to the community and what to do. Fifty-five mosquito samples have been sent out for testing, all have come back as negative for West Nile Virus.\*California West Nile Numbers\* There has been 2 human cases of West Nile and one human death this year, one in Fresno County and the other in San Luis Obispo County; there has been 68 dead birds that have tested positive for West Nile Virus this year (34 this time, prior year), 283 mosquitoes that have tested positive for West Nile Virus (179 this time, prior year), 0 chickens have tested positive for West Nile (1 this time, prior year), and 1 horse has tested positive for West Nile Virus. We have discontinued using chickens due to the difficulty of finding locations to keep them and having them stay alive in the heat.

**FIELD SUPERVISOR REPORT** Has been working in the field due to being down one seasonal. Currently looking for potential seasonal technicians. One vehicle is currently at the Dodge dealership, possible module repair. Backdoor to the shop will need to be replaced.

**COMMUNITY OUTREACH SPECIALIST REPORT** We have four events coming up, one being National Night Out and three being at the Palmdale Amphitheater. Two press releases have been published, one for the Aedes Mosquitoes and the other being for the Annual Fly-Over for pool notices. Ads have been posted through multiple partnerships (i.e. City of Palmdale, Quarterly Magazines, City of Lancaster, Aerotech News, Café Con Leche). Impressions on social media have gone up, regularly hitting around 10k. Radio interviews have started to pick up, one being a Spanish channel which is a demographic that has been difficult to reach. A goal is to find an affordable and reliable translation service due to the A.V. being so saturated with Spanish speakers. An assistant will be sought out for next season, this is depending on whether or not we have another shut down.

**APPROVAL OF FINAL ADJUSTMENTS TO 2020-21 BUDGET LINE ITEMS** Went over the breakdown that was sent out of the fiscal’s year Profit and Loss; we came in roughly $100, 000 under budget, a new line item has been added for vacation payout(Line 6028). Trustee Gantenbein moved to approve the adjustments. Trustee Manning seconds the motion. The motion passes unanimously.

**APPROVAL OF RESOLUTION TO UPDATE SIGNATURE CARD AT CALIFORNIA BANK AND TRUST REGARDING CHECKING ACCOUNT 3011072148** ). Updated the Signature Card at California Bank and Trust, took off Cei and put Leann on; resolution needs approval and a board member will need to sign this form, all board members will need to sign the signature card at one point. Trustee Manning moved to approve the resolution. Trustee Hofbauer seconds the motion. The motion passes unanimously.

**DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**

Leann Verdick has been focusing on training the new Office Assistant, Tannan Lloyd, and switching the Main Administrator from Cei to Leann, on all accounts. She also attended CSDA Conference back in June, which enabled her to network and to make connections with those she has priorly only spoken with via phone call or email. Touched base on the upcoming CSDA Board Member Conference, August 30th -September 2nd.

**NEXT BOARD MEETING IS SCHEDULED FOR AUGUST 26, 2021 AT 4:00 VIA ZOOM**

**BOARD OF TRUSTEES COMMENTS:** Trustee Hofbauer may not be able to attend next meeting.

**ITEMS NOT ON THE POSTED AGENDA:** None

**ADJOURNMENT:** There being no further business to come before the Board, President Manning adjourned the meeting at 4:56 p.m.

Respectfully Submitted: Approved:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Manning Elvie Ancheta

Board President Board Secretary