**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**428th MEETING OF THE BOARD OF TRUSTEES**

**42624 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917**

**DECEMBER 16, 2021**

**4:00 P.M.**

**MINUTES**

**MEETING VIA WEB CONFERENCE**

**TRUSTEES PRESENT**: John Manning, David Gantenbein, Elvie Ancheta, Steve Hofbauer and

 Tierney Smith-Woods.

**TRUSTEES ABSENT**: None.

**STAFF PRESENT**: Leann Verdick, Carolyn Etherton (consultant)

**OPENING**: President Manning called the meeting to order at 4:00 p.m.

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board’s subject matter jurisdiction, and are not otherwise posted on the agenda. No members of the public were present.

**APPROVAL OF NOVEMBER 18, 2021 MEETING MINUTES:**

Trustee Manning moved to approve the minutes. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF EFT’S AND WARRANTS FOR A TOTAL OF $90,697.54:**

Trustee Manning moved to approve EFT’s and Warrants. Trustee Ancheta seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1722 FOR A TOTAL OF $25,000:**

Trustee Gantenbein moved to approve the requisition. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

**DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**

Firstly, Leann Verdick has been in contact with SCI in regards to the survey going out in January. In preparation for this she has created a proposed budget so that both parties could have a better idea of what rate scale needs to be presented to the land owners on the survey (the rate depends on the parcel type, the Data Analysist & Benefit Assessment Methodology will help determine what rate would be needed for each type). When creating this budget Leann spoke with employees seeing what was needed to better the operations of AVMVCD, there was a significant increase to 10 line items based off the feedback given (a big one is the need to start replacing the vehicles, being that they are driven 5 times a week during the season and the wear and tear starts to take its toll, the repairs just postpone the inevitable). Brenna has passed along the logo and some pictures from our facility and employees to personalize the survey. Secondly, Leann has had a meeting with Kosmont Company, in regards to financial advice and the possibility of either leasing or selling the unused plot of land adjacent to the office. Thirdly, Leann has reached out to the banker at California Bank and Trust regarding loans and has yet to hear back from them yet. She continues to email LA County every 2-3 weeks about their potential financial help for Prop 218 but gets the same response of “Status is the same, we are still looking into the matter.” Fourthly, the office is still on off-season mode, working and completing our winter’s activities list that is a compilation of activities that we are unable to do/focus on during the on-season. Lastly, Leann looked into the boards question on whether or not we would be financially responsibility for any and all travel expenses for SCI for any in person meetings. The contract includes up to 3 in person meetings, anything beyond this AVMVCD will be held responsible for the expenses.

**NEXT BOARD MEETING IS SCHEDULED FOR JANUARY 27, 2021 AT 4:00 VIA ZOOM:** No additional comment.

**BOARD OF TRUSTEES COMMENTS:** Trustee Hofbauer was reappointed to the AVMVCD Board via Palmdale City Council Meeting on 12/15/2021.

**ITEMS NOT ON THE POSTED AGENDA:** None.

**ADJOURNMENT:** There being no further business to come before the Board, President Manning adjourned the meeting at 4:39 p.m.

Respectfully Submitted: Approved:

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John Manning Elvie Ancheta

Board President Board Secretary