**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**420th MEETING OF THE BOARD OF TRUSTEES**

**42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917**

**MARCH 25, 2021**

**4:00 P.M.**

**MINUTES**

**MEETING VIA WEB CONFERENCE**

**TRUSTEES PRESENT**: Elvie Ancheta, David Gantenbein, Steve Hofbauer and John Manning.

Tierney Smith-Woods arrived at 4:05 p.m.

**TRUSTEES ABSENT**: None

**STAFF PRESENT**: Cei Kratz, Leann Verdick and Carolyn Etherton (consultant)

**OPENING**: President Manning called the meeting to order at 4:02 p.m

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that

are within the Board’s subject matter jurisdiction, and are not otherwise posted on the

agenda. No members of the public were present.

**APPROVAL OF FEBRUARY 25, 2021 MEETING MINUTES:**

Trustee Gantenbein moved to approve the minutes. Trustee Hofbauer seconded the motion. The motion passed unanimously.

**APPROVAL OF EFT’S AND WARRANTS FOR A TOTAL OF $79,807.16:**  Trustee Ancheta moved to approve EFT’s and Warrants. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1713 FOR A TOTAL OF $75,000:**  Trustee Manning moved to approve the requisition. Trustee Hofbauer seconded the motion. The motion passed unanimously.

**DISTRICT MANAGER POSITION HIRING PROCESS**

**-SELECT INTERVIEW PANEL (2 BOARD MEMBERS, 1 ADVISOR)**

**-TIMELINE FOR INTERVIEWS**

**-FINAL HIRE DATE**

Trustee Manning and Trustee Ancheta agreed to be on the interview panel to review all resumes that have been submitted and decide which candidates will be interviewed. They will meet via ZOOM on Friday, April 2nd along with Manager Kratz as advisor.

They will tentatively schedule interviews the second week in April with a hire date of May 1st.

Trustee Gantenbein moved to approve the process. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

**DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**

Manager Kratz reported we are preparing for the upcoming season.

We are still expecting 4 seasonal technicians to return this year, which means we will have to hire at least 2 additional technicians. We have posted the job openings on several websites and social media platforms.

**NEXT BOARD MEETING IS SCHEDULED FOR APRIL 22, 2021 AT 4:00 VIA**

**ZOOM**

**BOARD OF TRUSTEES COMMENTS:** Trustee Gantenbein voiced concerns about standing

water behind Lancaster City Park near Costco. This is an area that we are aware of and

check regularly. Manager Kratz stated that we meet at the park with public works and the

parks department every season to discuss the issues there. They do adjust the watering

schedule at different times of the year to avoid a lot of standing water, however there is also

drainage issues due to the design of the park. We have never found a heavy mosquito

breeding problem there in the past, but continue to monitor it closely throughout each

season.

**ITEMS NOT ON THE POSTED AGENDA:** None

**ADJOURNMENT:** There being no further business to come before the Board, President Manning adjourned the meeting at 4:41 p.m.

Respectfully Submitted: Approved:

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John Manning Elvie Ancheta

Board President Board Secretary