**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**422nd MEETING OF THE BOARD OF TRUSTEES**

**42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917**

**May 27, 2021**

**4:00 P.M.**

**MINUTES**

**MEETING VIA WEB CONFERENCE**

**TRUSTEES PRESENT**: Elvie Ancheta, David Gantenbein, Steve Hofbauer, John Manning and

Tierney Smith-Woods.

**TRUSTEES ABSENT**: None

**STAFF PRESENT**: Cei Kratz, Leann Verdick and Carolyn Etherton (consultant)

**OPENING**: President Manning called the meeting to order at 4:02 p.m

**PUBLIC COMMENT**: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that

are within the Board’s subject matter jurisdiction, and are not otherwise posted on the

agenda. No members of the public were present.

**APPROVAL OF APRIL 22, 2021 MEETING MINUTES:**

Trustee Gantenbein moved to approve the minutes. Trustee Ancheta seconded the motion. The motion passed unanimously.

**APPROVAL OF EFT’S AND WARRANTS FOR A TOTAL OF $72,895:**  Trustee Hofbauer moved to approve EFT’s and Warrants. Trustee Ancheta seconded the motion. The motion passed unanimously.

**APPROVAL OF REQUISITION NO. 1715 FOR A TOTAL OF $100,000:**  Trustee Gantenbein moved to approve the requisition. Trustee Hofbauer seconded the motion. The motion passed unanimously.

**APPROVAL OF RESOLUTION  2021-01**, a Resolution of the Board of Trustees of the  Antelope

Valley Mosquito and Vector Control District initiating proceedings for the levy and collect

assessments within the Antelope Valley Mosquito and Vector Control District Benefit

Assessment Districts for Fiscal Year 2021-22 pursuant to the California Health and Safety

Code, Division 3, the Benefit Assessment Act of 1982, Division 2, Chapter 6.4 of The

California Government Code and as provided by Article XIII D of the California

Constitution, and ordering the preparation of an engineer’s report in connection therewith

the Board of Trustees of the  Antelope Valley Mosquito and Vector Control District. Trustee Hofbauer moved to approve the resolution. Trustee Gantenbein seconded the motion. The motion passed unanimously.

**APPROVAL OF RESOLUTION 2021-02**, a Resolution of the Board of Trustees of the Antelope

Valley Mosquito and Vector Control District preliminarily approving the report of the

engineer in connection with the levy and collection of assessments within the Antelope

Valley Mosquito and Vector Control District Benefit Assessment Districts for Fiscal Year

2021-22 pursuant to the California Health and Safety Code, Division 3, the Benefit

Assessment Act of 1982, Division 2, Chapter 6.4 of The California Government Code and

as provided by Article XIII D of the California Constitution. Trustee Hofbauer moved to

approve the resolution. Trustee Gantenbein seconded the motion. The motion passed

unanimously.

APPROVAL OF RESOLUTION 2021-03, a Resolution of the Board of Trustees for the

Antelope Valley Mosquito and Vector Control District declaring its intention to levy and

collect assessments within the Antelope Valley Mosquito and Vector Control District

Benefit Assessment Districts for Fiscal Year 2021-22 pursuant to the California Health and

Safety Code, Division 3, the Benefit Assessment Act of 1982, Division 2, Chapter 6.4 of

The California Government Code and as provided by Article XIII D of the California

Constitution and appointing a time and place for hearing protests. Trustee Hofbauer moved to approve the resolution. Trustee Manning seconded the motion. The motion passed unanimously.

**APPROVAL OF FINAL EMPLOYMENT CONTRACT FOR NEW DISTRICT MANAGER:**

Leann Verdick and the board members acknowledged reading and approving the contract, therefore Trustee Gantenbein moved to approve the contract. Trustee Ancheta

seconded the motion. The motion passed unanimously.

**APPROVAL OF ANNUAL BUDGET FOR FISCAL YEAR 2021-2022:** Leann Verdick provided the board members with copies of the proposed annual budget via email and went through the budget summary and then each line item with detail. The budget expenses have gone down from last year mainly due to personnel changes and lower payroll expenses. The income from assessments through LA County were consistent this year even with the uncertainty of delinquent property taxes due to COVID-19 and unemployment last year. Trustee Hofbauer moved to approve the budget. Trustee Manning seconded the motion. The motion passed unanimously.

**DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT:**

Manager Kratz reported that the final adjustments to the current budget will be presented at the July board meeting.

Her official retirement date is July 1st and she will be taking vacation days most of June.

**NEXT BOARD MEETING IS SCHEDULED FOR JUNE 24, 2021 AT 4:00 VIA ZOOM**

**BOARD OF TRUSTEES COMMENTS:** None

**ITEMS NOT ON THE POSTED AGENDA:** None

**ADJOURNMENT:** There being no further business to come before the Board, President Manning adjourned the meeting at 4:40 p.m.

Respectfully Submitted: Approved:

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John Manning Elvie Ancheta

Board President Board Secretary